

Individual Entry Instructions:

1. To begin, when creating your Login, sign in as an exhibitor – using your first and last name - and select “I am a new exhibitor or have yet to register this year.”

Registration

Tip:
Are you a family or group with multiple exhibitors? Sign in as a [Quick Group](#) to submit entries for multiple family members or a group of exhibitors at the same cart.

NO I am not a Team or Company

First Name First Name is required

Last Name Last Name is required

I am a new exhibitor or have yet to register this year
 I have previously registered this year

2. Next you will be prompted to fill in general information about yourself, including a password to login to your account. PLEASE CREATE A PASSWORD YOU WILL REMEMBER. After completing this step, you will be asked to confirm the information you have entered is correct. If everything looks correct, continue to the next step.

Registration Information:

Complete the following registration and click the **Continue** button at the bottom.

First Name	John
Last Name	Doe
Password *	<input type="password"/>
Re-type Password *	<input type="password"/>
Pay premiums to *	John Doe
Address *	11111
Address2	<input type="text"/>
City *	City
State/Prov *	PA
Postal Code *	11111

3. At this time you are able to begin to entering classes. Start by selecting a Department.

The screenshot shows a progress bar at the top with six steps: Register (1), Entries (2), Items (3), Review (4), Confirm (5), and Finish (6). The 'Entries' step is currently active. Below the progress bar, the 'Entries' form is displayed. The 'Department' dropdown menu is open, showing the option '-- Choose a Department --'. A red arrow points to the dropdown arrow.

Then a division...

The screenshot shows the 'Entries' form with the 'Department' dropdown menu set to 'Department 13 - Small Grains'. The 'Division' dropdown menu is open, showing the option '-- Choose a Division --'. A red arrow points to the dropdown arrow.

Then a class...

The screenshot shows the 'Entries' form with the 'Department' dropdown menu set to 'Department 13 - Small Grains' and the 'Division' dropdown menu set to 'Small Grian - Miscellaneous'. The 'Class' selection options are listed below, with a blue asterisk indicating required fields. The options are:

- 0006 : Buckwheat - Japanese or Silverhull
- 0007 : Rye - any named variety (indicate variety on form)
- 0008 : Canola - Oil Seed
- 0009 : Sunflower - Striped
- 0010 : Sunflower - Oil Seed
- 0011 : Timothy Seed

NOTE: If you are entering in Family Living or Commodity classes you may enter multiple classes within a division at a time. All Livestock entries must be made individually in order to reference animal ID.

- Once the classes and all mandatory information within a Department and Division has been entered, add your entries to the cart.

Small Grian - Miscellaneous Seed

Description

Variety

[Add Entry to Cart](#) ✓

- On the left side of the screen, you now have a summary of what is in your cart.

PA Farm Show Complex & Expo Center

[Save](#) [Edit](#)

[Register](#)

Your Entry Cart

JOHN DOE:
Small Grian - ... \$1.00
Small Grian - ... \$1.00
2 Items \$2.00

TOTAL \$2.00

Entries

✓ 2 entries added
2 'Small Grian - Miscellaneous' e
your cart.

Depa


ShoWorksTM
software and technology for fairs

◀

6. Now you have the option to either add additional entries by repeating steps 3 and 4 as described above or continuing to the next screen and adding any extra items to your cart.

Department

[+ Add different Entry](#) [Add similar Entry](#) [Continue →](#)

7. At this screen you may add any extra items from the list provided to your cart. Once everything has been added, continue to the next screen.

Fee Items	Amount	Qty	Total
Alpaca Entry Fee <small>Entry fee PER HEAD entered in the Farm Show</small>	\$8.00	<input type="text" value="0"/> + -	\$0.00
Beef Cattle Blocking Chute <small>Beef Cattle Blocking Chute</small>	\$40.00	<input type="text" value="0"/> + -	\$0.00
Beef Cattle Extra Space <small>Beef Cattle Extra Space - IF AVAILABLE</small>	\$20.00	<input type="text" value="0"/> + -	\$0.00
Dairy Cattle Blocking Chute <small>Dairy Cattle Blocking Chute</small>	\$40.00	<input type="text" value="0"/> + -	\$0.00
Dairy Cattle Extra Space <small>Dairy Cattle Extra Space - IF AVAILABLE</small>	\$20.00	<input type="text" value="0"/> + -	\$0.00
Horse Entry Fee <small>Entry fee PER HEAD entered in the Farm Show</small>	\$20.00	<input type="text" value="0"/> + -	\$0.00

[Reset Values](#) [Continue →](#)

8. You now have a chance to review your cart. Please take the time to ensure you have entered the correct classes and you did not miss any entries.

 You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00		
Small Grian - Miscellaneous	Class: 0006 - Buckwheat - Japanese or Silverhull	\$1.00		
Total for John Doe with 2 entries		\$2.00		
2 TOTAL ITEMS IN CART:		\$2.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$2.00		

[+ Add more Entries for John Doe](#) [↺ Empty Cart](#) [📄 Save this cart for later](#) [Check-out →](#)

You can easily edit your entries by clicking the pencil icon next to each entry.

 You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00		
Small Grian - Miscellaneous	Class: 0006 - Buckwheat - Japanese or Silverhull	\$1.00		
Total for John Doe with 2 entries		\$2.00		
2 TOTAL ITEMS IN CART:		\$2.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$2.00		

[+ Add more Entries for John Doe](#) [↺ Empty Cart](#) [📄 Save this cart for later](#) [Check-out →](#)

If you have changed your mind or accidentally duplicated an entry, you can easily delete any unwanted entries by clicking the "X" icon next to each entry.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00		
Small Grian - Miscellaneous	Class: 0006 - Buckwheat - Japanese or Silverhull	\$1.00		
Total for John Doe with 2 entries		\$2.00		
2 TOTAL ITEMS IN CART:		\$2.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$2.00		

[+ Add more Entries for John Doe](#) [↺ Empty Cart](#) [📄 Save this cart for later](#) [Check-out →](#)

You can also add additional entries if you missed something.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00		
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2 TOTAL ITEMS IN CART:		\$2.00		
PAYMENTS:		-\$0.00		
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[+ Add more Entries for John Doe](#) [↺ Empty Cart](#) [📄 Save this cart for later](#) [Check-out →](#)

If you aren't ready to checkout you can also "Save your Cart of Later." ANY ENTRIES IN SAVED CARTS ARE NOT ENTERED INTO THE FARM SHOW. YOU MUST CHECK OUT IN ORDER TO ENTER.

 You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
John Doe's items:				
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00		
Small Grian - Miscellaneous	Class: 0006 - Buckwheat - Japanese or Silverhull	\$1.00		
Total for John Doe with 2 entries		\$2.00		
2 TOTAL ITEMS IN CART:		\$2.00		
PAYMENTS:		-\$0.00		
BALANCE DUE:		\$2.00		



 Add more Entries for John Doe

 Empty Cart

 Save this cart for later

Check-out 

9. After reviewing your entry and continuing to the checkout screen, it is now time to submit your entries to the Farm Show. Once your entries are submitted, you will no longer be able to edit them.

Review your entries one final time and then type "YES" where instructed to signify you agree to all rules and regulations of the Farm Show.

Item	Description	Amount
John Doe's items:		
Small Grian - Miscellaneous	Class: 0008 - Canola - Oil Seed	\$1.00
Small Grian - Miscellaneous	Class: 0006 - Buckwheat - Japanese or Silverhull	\$1.00
Total for John Doe with 2 entries		\$2.00
2 TOTAL ITEMS IN CART:		\$2.00
PAYMENTS:		-\$0.00
BALANCE DUE:		\$2.00

 Signature

On-line submission of data requires that you agree and will abide with the terms as defined in the published rules and regulations. For a copy of these rules and regulations, please visit the Farm Show Website: <http://www.farmshow.state.pa.us/>

I agree to the above statement (type 'YES' if you agree)

Submit

NOW SUBMIT YOUR ENTRIES!!!

10. You will now receive the following screen showing your entries were successfully submitted and providing a confirmation ID.

✔ Submission Successful

Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

▶ Don't forget to print!

Transaction Summary for PA Farm Show Complex & Expo Center	
Confirmation ID:	pafarm-6294123240990
Total Exhibitors:	1
Total Entries:	2
Total Additional Items:	0
Transaction Time:	10/20/2016 12:32:41 PM
Transaction Amount:	\$2.00
Transaction Payment:	\$0.00
Transaction Balance:	\$2.00

Also, email a copy of my receipt to:

 Print Detailed Receipt

Finish 

Please print a copy of the receipt to sign and mail to the PA Farm Show Complex along with your payments.

If you have any questions or need assistance please contact the Livestock office at 717-787-2905.